

FAIRFAX CLUB ESTATES
BOARD OF DIRECTORS MEETING
Nov 28, 2012 7:30 PM – 9:00 PM
BBES Lower Music Room

I. Call to Order

II. Verification of Quorum

Attendees:

Pat Ring (Vice President), Chris Jewett (Secretary), Mark Eackloff, Eric Little.

Board Members not in attendance:

Jim Thompson (President), Dave Hardin (Treasurer), Brian Hefner, Lauren Hefner, Mike Krzykowski,

Members in Attendance:

Maria Little

III. Membership Forum ----- 20 Minutes

No members present who wanted to discuss any items not on the agenda or present any complaints to the board.

IV. Review Minutes from previous Board Meeting ----- 5 Minutes

V. Review President's Report ----- 10 Minutes

Well it has certainly been a busy few months for FCE HOA! We recently completed three large projects that will enhance your FCEHOA experience:

- Completion of much-needed playground renovation and upgrade
- Completion of soil erosion control/renovation by basketball courts and foot bridge
- Completion of tennis court fence replacement

Thanks to the FCE volunteers and Board members who helped with these projects!

VI. Review Treasurer's Report ----- 15 Minutes

October assessments were collected. The majority of our expenses are paid for the fiscal year, and now contributions to the Reserve Account will be made.

VII. Review Committee Reports ----- 15 Minutes

- Architectural Control Committee
 - Inspection performed on 5512 Yellow Rail
- Common Grounds
 - We are looking at options to add additional equipment that will be located where the old teen swings were located. Follow up is being conducted on seeding/fertilizing and leaf removal. Two light poles by the pool are currently unstable and require maintenance and possible re-anchoring.
- Pool
 - We are still in need of a Pool Committee Chairperson!!
- Social
 - Planning for the 2013 Adult Social is not yet underway. FCE Board is exploring opportunities for participation in the 2013 National Night Out within the scope of the FCE HOA's charter.
- Tennis
 - No Report

VIII. Old Business ----- 10 Minutes

- Board vote on the Complaint Resolution Process (process posted to FCE website)
 - The 4 board members in attendance voted to approve the complaint resolution process. The remaining board members provided proxies to the FCE HOA Secretary to approve the process. The motion to approve the process passes with a 9-0 vote.
- Board vote on the Fee Schedule
 - The 4 board members in attendance voted to approve the Fee Schedule resolution. The remaining board members provided proxies to the FCE HOA Secretary to approve the fee schedule resolution. The motion to approve the fee schedule resolution passes with a 9-0 vote.

IX. New Business ----- 10 Minutes

The board members in attendance reviewed and discussed the latest FCE HOA financial statements and the impact of executing the required reserve fund contributions by the end of the fiscal year. After a quick review of the financial statements, it was determined that enough revenue was collected during the most recent assessment period (October 2012) to satisfy the current shortfall. The contributions to the reserve fund will be made incrementally over the remaining 4 monthly periods in the current fiscal year.

A board member opened a discussion regarding the initiation of foreclosure proceedings against FCE homeowners who are significantly overdue in paying their assessments. No official motion was made to conduct a vote on this topic.

X. Executive Session ----- 20 Minutes

XI. Date, Time, Place of Next Meeting (4th Wednesday of each month): January 23, 2013, 7:30pm, at the Bonnie Brea Elementary School Lower Music Room.

Proposed agenda items:

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