

FAIRFAX CLUB ESTATES HOA  
MONTHLY MINUTES  
August 24, 2016, 7:30 – 8:15 p.m.  
Fairfax Club Estates Pool Picnic Tables

I. Call to Order

II. Verification of Quorum

Attendees: Marshall Chapman (Common Grounds), Paul Trkula (Vice President), Dave Hardin (Treasurer), John Korb (Webmaster), Angela Brown (Secretary)

Board Members not in attendance: Chris Jewett (President), Bernard Lessard (ARB), Mike Krzykowski (Tennis), Dave McGraw (Member at Large)

Quorum present

III. Membership forum – See new business

Becky Trkula

IV. Review of President's report with comments:

1. New pool sign in books were rolled out on August 1st. Slowly but surely members are getting used to the new sign in procedures.
2. Summer membership forms were reconciled with payments. Some anomalies were discovered and Mary Sturgill was asked to follow up on the accounts to request payments. Received several late season memberships which brings our summer memberships to around 65, 15 more than budgeted.
3. The swim team roster was reconciled with the summer membership roster. It was determined that nearly 50% of our swim team participants are summer members, indicating the swim team drives a significant amount of revenue for the pool.
4. The President met with the swim team representative to discuss the possibility of moving the mini-flippers practice (generally beginning swimmers 7 and under) to the evening time next season to accommodate working parents. This practice has historically been around 1030 am which is virtually schedule prohibitive for working parents. Lots of details to work out on this in the offseason from both the FCE HOA and FCE flippers sides of the equation to see if this is a viable option.

**Notes from Board Member discussion:**

Board members expressed concern that moving the mini flippers to the evening would disrupt the availability of the pool. This topic was tabled for further discussion, and the Board will explore alternatives to increase mini-flippers participation with minimal impact on community member use of the pool.

5. A complaint was received regarding the oak tree next to the wading pool, which is dropping seeds/berries in and around the wading pool. This is a recurring issue in mid-August every year and lasts about 10 days. We received a quote from a tree service company to have the tree taken down since trimming branches will only minimally reduce the problem. The quote was \$1,750 which the President did not believe to be an effective use of funds for a 1-week nuisance. The lifeguards were informed to maintain the area as best possible.

**Notes from Board Member discussion:**

The Board Members in attendance agreed that this task could be added to the list of responsibilities for Crystal Aquatics under next year's contract. The possibility of having Board Members volunteer their time to trim the tree was also discussed.

Additional suggestions were made regarding lifeguard duties: hosing down the pool deck on extremely hot days and improving the ratio of guards to people in the pool during high traffic times. It was determined that benchmarks would require review before any action could be taken regarding lifeguard ratios.

6. The President replaced the basketball hoop that was torn down in early July.
7. The President met with the Middleridge Civic Association Board of Directors to discuss areas of common interest. They agreed to explore teaming up on more social events to maximize available funding and avoid duplication of events such as seasonal events for Halloween, Easter and Summer. From an FCE perspective, this should allow us to have more events without increasing our overall budget. We also talked about collectively engaging the appropriate public officials for infrastructure maintenance and improvement (i.e. roads and sidewalks).

**Notes from Board Member discussion:**

The Board Members in attendance agreed that while the partnership could be beneficial, there is a question of whether participation will be high enough to warrant it. John suggested sending out a survey to gauge interest.

8. Becky Trkula volunteered to help with managing the lifeguard and pool maintenance contracts and personnel. A big thank you to Becky for offering to help.
9. The President received an email from Casey Ford at Crystal Aquatics today with an update to the supervisory roles at the pool for the remainder of the season. Since the universities start up prior to the high schools, we generally lose our supervisory lifeguards before the end of the season. With Nick and Caroline both headed back to school, the following lifeguards will be in charge for the remainder of this summer:

Kenna Martin - manager

Ciara Summersgill - assistant manager

Patrick Deegan - area supervisor, 703-628-8836

V. Review of Architectural Review Board Report with comments:

1. There was a homeowner complaint regarding renters not mowing their yard, attic vent missing from the side of the house leaving unsightly hole. These issues are not covered by FCE guidelines- the homeowner is responsible for house and yard maintenance - however, Fairfax County covers these areas on their website - neighbors must file complaints with the County. In this instance, Chris plans on contacting the homeowner to hopefully remedy.
2. A homeowner asked if a work vehicle could be parked on a FCE neighborhood street. Again, HOA guidelines do not address. This is covered by Fairfax County. No work vehicles may be parked on neighborhood streets after business hours. Also, damaged vehicles may not be parked on neighborhood streets or in a driveway for that matter - County website discusses.

**Notes from Board Member discussion:**

It was noted that every summer, the HOA Board receives requests about policing the community. While County regulations are available on the FCE website, there are no FAQs to make the info easy to find or digest.

VI. Old business:

1. Trail clearing: The path has been installed. Mulch has been laid, but Premium Landscaping needs to put an edge down to avoid runoff.

2. Collections on past due accounts: Collected in full on two significant past due accounts.

VII. New business:

1. Pool: There have been complaints about the pool closing at 8 versus 9, and Nick was ignored on one occasion when he asked people to leave at 8. The history of the change in pool hours was discussed, however community members don't seem to remember.

A suggestion from Becky for next year is to give people schedules for the teams and the pool hours when they register at the pool. It was also noted that people would appreciate advance notice of private parties. This led to a discussion of platforms for broad, frequent communication with the community, including social media and a future update to the FCE website.

The FCE pool currently has two different Facebook pages (as do the Flippers), but there is no page for the FCE community. Angela will reach out to Kelly for access to the current, active FCE pool page to alert members that the page will close. Angela will create a new FCE page (which will also provide pool schedule info) and direct traffic there once we have enough content.