

FAIRFAX CLUB ESTATES
HOA MONTHLY MINUTES
May 25, 2016 at 7:30pm – 9:00pm
Fairfax Club Estates Pool

- I. Call to Order
- II. Verification of Quorum (no quorum in attendance)

Attendees: Chris Jewett (Secretary & Acting President), Paul Trkula (Vice President), Dave Hardin (Treasurer), Kelly Lucero (Pool), John Korb (Webmaster), Dave McGraw (Member at Large),

Board Members not in attendance: Bernard Lessard (ARB), Mike Kryzkowski (Tennis), Marshall Chapman (Common Grounds)

Quorum present

- III. Membership Forum – See new business
Tom Musco, Angela Brown

- IV. Old Business:

1. **Trail Clearing:** Two members of the board walked the forested area between Yellow Rail Ct and John Ayres Drive to determine the level of effort required to reconstitute the walking path which fell into disrepair. Both board members determined that the path could be re-established without the need for significant expenditure. It was agreed upon that several members of the board would take on this project once the area dried out a little bit in June.
2. **Cub Scouts:** The president met with the leadership committee of Cub Scout pack 41 to discuss several projects and enhanced integration of FCE HOA board and Cub Scout activities.
3. **Pool:** Representation from Crystal Aquatics were present at the board meeting to establish priorities and ground rules for pool management this summer. It was agreed upon that the board will fully support more disciplined adherence to the posted pool rules and empower the lifeguards/pool management staff to enforce the rules. Additionally, the board and crystal aquatics agreed to perform a walk-through of prospective maintenance requirements to better inform capital budgeting and reserve requirements associated with the pool.
4. **Maintenance:** An electrician was contacted to fix several lights and electrical boxes around the pool area which fell into disrepair over the winter/spring months.

5. **Fairfax Club Estates Sign on Ox Road:** Received easements from the Fairfax County water authority and a homeowner with property rights impacting the replacement of the current sign. Next step is to file and process this paperwork with the Fairfax County government and historical society. Historical society concurrence is required due to the proximity of the sign to St. Mary's church property. A community member with significant historical insight to this particular project has graciously offered to continue processing the required paperwork. Once the two approving authorities have concurred on the project, Premium Landscaping will begin the installation of the new sign.

V. New Business:

1. **Cub Scouts:** The board identified several opportunities to work together with Cub Scout pack 41. First, the board discussed re-allocating the adult social budget to a family party organized in part by the cub scouts. Target date is late July and will include activities for FCE residents and friends/family of the Cub Scout pack. The board also discussed retaining wood from common grounds tree removal activities to donate to the Cub Scout pack for camping needs. Finally, the board identified a need for some help re-establishing a FCE community contact list. The Cub Scout list offered to include collection of contact information as part of their fall community food drive. A letter will be issued by the FCE board in the summer of 2016 to communicate this project and the scouts' participation to the community.
2. **Basketball Court Use/Etiquette:** Several incidents of disorderly/noisy activities were communicated to the board. A couple of board members offered to intervene as appropriate to ensure community standards are upheld at the basketball court.

VI. Review Minutes from previous Board Meeting -

VII. Review President's Report

1. Acting president took the action to identify high priority updates to the FCE website and work with the webmaster to complete these updates prior to the next board meeting.
2. Acting president also took the action to draft a letter to FCE homeowners to solicit contact information for an up to date contact roster/distribution list.

VIII. Review Treasurer's Report

1. Identified several items requiring further analysis on the year-end financial statements. Inquired with GHA (management company) to obtain more detail on these items
2. April financial report was not yet available from GHA

IX. Review Committee Reports

Architectural Control Committee – NSTR

Common Grounds –

1. No inquiry yet with vendor for fence around the basketball court. Anticipate this project will not begin until fall 2016.
2. Quotes for mosquito abatement have not yet been solicited due to extensive rain in the month of May. Anticipate receiving one or more quotes in June but suspect limited effectivity and potential excessive cost.

Pool – Status reflected in old business section.

Tennis

1. Junior tennis team registration executed successfully.
2. Check issued to junior tennis team for summer 2016 activities

Webmaster:

1. Established new distribution lists for the FCE board of directors
2. Initiated clean-up of FCE website

X. Executive Session: N/A

XI. Next meeting: Date – June 29, 2016

Time - 7:30pm Fairfax Club Estates Pool (west pavilion)