

FAIRFAX CLUB ESTATES
BOARD OF DIRECTORS MEETING
July 24, 2013 7:30 PM – 9:00 PM
FCE Pool

I. Call to Order

II. Verification of Quorum

Attendees:

Jim Thompson (President), Dave Hardin (Treasurer), Chris Jewett (Secretary), Bernard Lessard, Caroline Anderson, Katherine Lucero

Board Members not in attendance: Pat Ring (Vice President), Mike Krzykowski, Marshall Chapman

Members in Attendance: None

III. Membership Forum ----- 20 Minutes

IV. Review Minutes from previous Board Meeting ----- 5 Minutes

V. Review President's Report ----- 10 Minutes

The Board needs to review the current HOA bylaws for changes which have occurred in recent years.

Specific areas of interest requiring updates include:

1. Role of the management company – multiple functions identified in the bylaws are no longer performed by board members but rather the management company.
2. The treasurer's role
3. Application and collection of late fees
4. Architectural control committee guidelines

VI. Review Treasurer's Report ----- 15 Minutes

The financial statement totals are correct but the presentation and disclosure on individual line items requires modification and correction. These issues are currently being resolved with the management company.

VII. Review Committee Reports ----- 15 Minutes

- Architectural Control Committee
 - Completed one inspection and responded to one inquiry.
- Common Grounds
 - A new French drain will be put in next to the baby pool to alleviate the swampiness in this area. Additionally, trees will be cut back in this area to limit the amount of debris which may fall into the baby pool.
 - The river rocks which were initially placed by the bridge on the common grounds between the playground and the pool were replaced by mulch.
- Pool
 - No Report
- Social
- Tennis
 - Junior tennis program is going well. The courts will be resurfaced on the 16th of August with no impact to the junior tennis team and the men's tennis team.

VIII. Old Business ----- 10 Minutes

IX. New Business ----- 10 Minutes

X. Executive Session ----- 20 Minutes

XI. Date, Time, Place of Next Meeting (4th Wednesday of each month): September 25, 2013, 7:30pm, at the Bonnie Brae Elementary School.

Proposed agenda items: